

**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF MICHIGAN  
PROBATION AND PRETRIAL SERVICES OFFICE**



252 Federal Building  
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Lansing, MI 48933  
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B-10 Federal Building  
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REBECCA A. HOWELL  
CHIEF U.S. PROBATION OFFICER

101 Federal Building  
110 Michigan Ave., NW  
Grand Rapids, MI 49503  
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**REPLY TO: Grand Rapids**

October 31, 2023

Dear Treatment Provider,

U.S. Probation and Pretrial Services for the Western District of Michigan intends to procure substance abuse treatment services for federal defendants and persons under supervision in your service area. Required services may include urine collection, breathalyzer, substance abuse assessments, and individual and group substance abuse treatment.

**A Request for Proposal (RFP) will be posted on the web page listed below in November 2023:**

<http://www.miwp.uscourts.gov/solicitations>

Please check this site often as this will be our primary form of communication for this solicitation.

Please send questions via email to [Jessica\\_McConville@miwp.uscourts.gov](mailto:Jessica_McConville@miwp.uscourts.gov).

Sincerely,

/s/ Jessica McConville  
Jessica McConville  
U.S. Probation Officer Specialist  
269-381-3680